

Government eProcurement System		eProcurement System Government of India	
		Tender Details	
		Date : 28-Oct-2021 03:24 PM	
		 Print	
Basic Details			
Organisation Chain	Indian Institute of Information Technology Allahabad		
Tender Reference Number	IIIT-A/SP/91-II / 1391 / 2021		
Tender ID	2021_IIITA_654905_1		
Tender Type	Open Tender	Form of contract	Works
Tender Category	Services	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No
Payment Instruments		Cover Details, No. Of Covers - 2	
Offline	S.No	Instrument Type	
	1	Bankers Cheque	
	2	Bank Guarantee	
	3	Demand Draft	
	4	R-T-G-S	
	5	FDR	
	6	NEFT	
Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	DULY SIGNED AND STAMPED COPY ASA PER PREQUALIFICATION CRITERIA 5.1 TO 5.16
		.pdf	DULY SIGNED AND STAMPED COPY OF OTHER IMPORTANT DOCUMENTS AS PER TENDER DOCUMENTS.
2	Finance	.xls	PRICE SCHEDULE
Tender Fee Details, [Total Fee in ₹ * - 0.00]		EMD Fee Details	
Tender Fee in ₹	0.00	EMD Amount in ₹	48,000
Fee Payable To	Nil	EMD through BG/ST or EMD Exemption Allowed	Yes
Fee Payable At	Nil	EMD Fee Type	fixed
Tender Fee Exemption Allowed	No	EMD Percentage	NA
		EMD Payable To	IIIT ALLAHABAD
		EMD Payable At	PRAYAGRAJ
Click to view modification history			
Work /Item(s)			
Title	NON COMPREHENSIVE ANNUAL CONTRACT FOR ROUND THE CLOCK OPERATION AND MAINTENANCE OF 33 0.433 kV INDOOR SUBSTATION INCLUDING DG SETS		
Work Description	NON COMPREHENSIVE ANNUAL CONTRACT FOR ROUND THE CLOCK OPERATION AND MAINTENANCE OF 33 0.433 kV INDOOR SUBSTATION INCLUDING DG SETS		
Pre Qualification Details	AS PER TENDER DOCUMENTS		
	NA		

Independent External Monitor/Remarks					
Show Tender Value in Public Domain	Yes				
Tender Value in ₹	0.00	Product Category	Miscellaneous Services	Sub category	33 KVA SUBSTATION NON COMPREHENSIVE SERVICES
Contract Type	Tender	Bid Validity(Days)	90	Period Of Work (Days)	365
Location	PRAYAGRAJ	Pincode	211015	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	IIIT ALLAHABAD
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates

Publish Date	28-Oct-2021 05:00 PM	Bid Opening Date	19-Nov-2021 04:00 PM
Document Download / Sale Start Date	28-Oct-2021 05:00 PM	Document Download / Sale End Date	18-Nov-2021 12:00 PM
Clarification Start Date	28-Oct-2021 05:00 PM	Clarification End Date	11-Nov-2021 10:00 AM
Bid Submission Start Date	28-Oct-2021 05:00 PM	Bid Submission End Date	18-Nov-2021 12:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	TENDER DOCUMENTS	2039.52

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_689395.xls	PRICE SCHEDULE	289.00
	2	Tender Documents	TENDERDOC.pdf	TENDER DOCUMENTS	2027.22

Auto Extension Corrigendum Properties for Tender

Iteration	No. of bids required for bid opening a tender	Tender gets extended to No. of days
1.	2	10
2.	2	7
3.	2	5

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	jayant@iiita.ac.in	Jayant Biswas	JAYANT BISWAS
2.	spsahu@iiita.ac.in	SATYA PRAKASH SAHU	SATYA PRAKASH SAHU
3.	niranjan@iiita.ac.in	NIRANJAN KUMAR	Niranjan kumar

GeMARPTS Details

GeMARPTS ID	MNWJ5KIAPOJN
Description	NON COMPREHENSIVE ANNUAL CONTRACT FOR ROUND THE CLOCK OPERATION MAINTENANCE OF 33/0.433 kV INDOOR SUBSTATION INCLUDING DG SETS
Report Initiated On	28-Oct-2021
Valid Until	27-Nov-2021

Tender Properties

Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Show Bids Details	Yes
BoQ Comparative Chart model	Normal	BoQ Compartive chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No

Tender Inviting Authority

Name	AR PURCHASE
Address	IIIT ALLAHABAD AR PURCHASE

Tender Creator Details

Created By	NIRANJAN KUMAR
Designation	Assistant Registrar(Purchase)
Created Date	28-Oct-2021 02:50 PM



NOTICE INVITING TENDER (E-PROCUREMENT MODE)

1. E-bids are invited through **Central Public Procurement Portal (CPPP)** under two-bid system for the "**NON- COMPREHENSIVE ANNUAL CONTRACT FOR ROUND THE CLOCK OPERATION & MAINTENANCE OF 33/0.433 kV INDOOR SUBSTATION INCLUDING DG SETS**" at Indian Institute of Information Technology, Allahabad (IIITA). The detailed specifications, terms and conditions are given in Annexure I through VIII. The complete Bid document may be downloaded from CPPP and IIITA website. Physical bids will not be accepted.

TENDER SCHEDULE

Date of issue/publishing	:	<u>28/10/2021</u>
Document download/sale start date	:	<u>28/10/2021</u>
Document download/sale end date	:	<u>18/11/2021 (till 12.00 Noon)</u>
Last date and time for uploading bids	:	<u>18/11/2021 (till 12.00 Noon)</u>
Last date and time for receipt of queries	:	<u>11/11/2021 (till 10.00 am)</u>
Date of issuing corrigendum, if any	:	<u>15/11/2021</u>
Date and time of Technical Bid opening	:	<u>19/11/2021 (04.00 PM)</u>
Date and time of Price Bid opening	:	Will be informed later
Bid Security (Earnest Money)	:	<ul style="list-style-type: none">• Bid Security fee is Rs. 48,000/- (Rupees Forty Eight Thousand only) (see Bid Security details given below).• Any bid without Bid Security will not be considered unless it qualifies for exemption (see Details of Bid Security given below).• Proof of remittance with transaction number/ Exemption certificate should be attached with the Annexure – VII of the tender document.
Performance Security	:	3% of Purchase Order amount
Warranty	:	See Technical Specifications
Number of covers	:	2
Bid validity period	:	90 days from the date of opening of Technical Bid
Address for communication	:	Purchase Section IIIT Allahabad, Deoghat, Jhalwa, Prayagraj – 211015
Contact number	:	Tel: 0532-2922061
Email address	:	Bidder may submit their Queries/Clarification, if any, latest by <u>11/11/2021 (till 10.00 am)</u> through Cpp portal. Queries/Clarification sent to any other Email ID will not be entertained.

Note: If any of the above days happens to be an IIITA's holiday, the next working day shall be implied.



Details of Bid Security:

- a. Bid Security may be provided through direct transfer (RTGS/NEFT), Account Payee Demand Draft, Fixed Deposit Receipt, Banker's cheque or Bank Guarantee from any of the Commercial Banks. If Bid Security has been submitted by any other mode than NEFT/ RTGS, then hard copy of the Bid Security has to be sent by Registered Post. It should reach IIITA Campus before the bid submission deadline to the name of Jt. Registrar (Store & Purchase), Indian Institute of Information Technology Allahabad, Deoghat, Jhalwa, Prayagraj, Pincode-211015. In envelope super scripted the tender Id or tender reference Number and with company full address.
 - b. The details for payment are as follows:

Account Name	:	IIIT A EMD and Security Deposit Account
Bank Name	:	Punjab National Bank
Address	:	Pipalgaon Branch, Allahabad, Prayagraj
Account number	:	8636000100031943
IFSC Code	:	PUNB0863600
Validity	:	The Bid Security is to remain valid for a period of 45 days beyond the final bid validity period.
 - c. **Exception for Bid Security:** Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprise (MSMEs) or are registered with the Central Purchase Organization or Concerned Ministry or Department or Startups as recognized by Department of Industrial Policy and Promotion are exempted from BID SECURITY. Such bidder needs to submit relevant certificate issued by competent authority along with technical bid of tender.
2. Complete Bidding document is available in Government of India's E-tender website. The bids should be submitted through the same website (<https://eprocure.gov.in/eprocure/app>). All amendments, time extension, clarifications etc. will be uploaded in the CPPP website and www.iiita.ac.in and it will not be published in newspapers.
 3. Bidders should regularly visit the above websites to keep themselves updated.
 4. Bidder may note that Bid shall be submitted on the basis of "ZERO DEVIATION" and shall be in full compliance to the requirements of Bidding Document, failing which bid shall be considered as non-responsive and may be liable for rejection.
 5. The Director of IIIT-Allahabad reserves the right to reject any or all the bids, or cancel the tender, without assigning any reason and the decision of the Director; IIIT-Allahabad shall be final and binding.

Store & Purchase Section



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1 INSTRUCTIONS FOR ONLINE BID SUBMISSION

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidder in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <http://eprocure.gov.in/eprocure/app>.

1.1 REGISTRATION

- 1.1.1 Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>) by clicking on the link "Click here to Enroll". Enrolment on the CPP Portal is free of charge.
- 1.1.2 As part of the enrolment process, the bidder will be required to choose a unique username and assign a password for their accounts.
- 1.1.3 Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 1.1.4 Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra / Capricon etc.), with their profile.
- 1.1.5 Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- 1.1.6 Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

1.2 SEARCHING FOR QUOTATION /TENDER DOCUMENTS

- 1.2.1 There are various search options built in the CPP Portal, to facilitate bidder to search active Tender by several parameters. These parameters could include tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tender, wherein the bidder may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- 1.2.2 Once the bidder has selected the tender they are interested in, they may download the required documents schedules. These tender can be moved to the respective 'My Tender' folder. This would enable the CPP Portal to intimate the bidder through SMS / e-mail in case there is any corrigendum issued to the Tender document.
- 1.2.3 The bidder should make a note of the unique Tender ID assigned to each Tender, in case they want to obtain any clarification / help from the Helpdesk.

1.3 PREPARATION OF BIDS

- 1.3.1 Bidder should take into account any corrigendum published on the Tender document before submitting their bids.



- 1.3.2 Please go through the Tender/Tender advertisement and the Tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 1.3.3 Bidder, in advance, should get ready the bid documents to be submitted as indicated in the Quotation document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- 1.3.4 To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidder. Bidder can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

1.4 SUBMISSION OF BIDS

- 1.4.1 Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 1.4.2 The bidder has to digitally sign and upload the required bid documents one by one as indicated in the Tender document.
- 1.4.3 A standard BoQ format has been provided with the Tender document to be filled by all the bidder. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidder are required to download the BOQ file, open it and **complete the white colored (unprotected) cells** with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

OR

In some cases, Financial Bids can be submitted in RAR format as well (in lieu of BOQ).

- 1.4.4 The server time (which is displayed on the bidder' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidder, opening of bids etc. The bidder should follow this time during bid submission.
- 1.4.5 All the documents being submitted by the bidder would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128bit encryption technology. Data storage encryption of sensitive fields is done.
- 1.4.6 The uploaded Tender documents become readable only after the Tender opening by the authorized bid openers.
- 1.4.7 Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.



1.4.8 Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

1.5 **ASSISTANCE TO BIDDER**

1.5.1 Any queries relating to the Tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a Tender or the relevant contact person indicated in the Tender.

1.5.2 Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 233 7315.

1.6 **GENERAL INSTRUCTIONS TO THE BIDDER**

1.6.1 The Tender will be received online through portal <http://eprocure.gov.in/eprocure/app>. In the Technical Bids, the bidder is required to upload all the documents in .pdf format.

1.6.2 Possession of a Valid Class- III Digital Signature Certificate (DSC) in the form of smart card/e- token in the company's name is a prerequisite for registration and participating in the bid submission activities through <https://eprocure.gov.in/eprocure/app>. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://eprocure.gov.in/eprocure/app> under the link "Information about DSC".

1.7 **COST OF BIDDING DOCUMENTS**

1.7.1 The vendor (bidder) shall bear all costs associated with the preparation and submission of its bid and IIITA will in no case be held responsible or liable for the costs, regardless of the conduct or outcome of the bidding process.

2 INVITATION FOR TENDER FOR Non Comprehensive Annual operation & maintenance contract of 33/0.433 kV indoor substation including DG sets at IIIT-A

Indian Institute of Information Technology, Allahabad invites online Bids (Technical bid and Commercial/Financial bid) from eligible and experienced of the offered Services for "**Non Comprehensive Annual operation & maintenance contract of 33/0.433 kV indoor substation including DG sets at IIIT-A**" as per Terms & Conditions specified in the tender document, which is available on CPP Portal <https://eprocure.gov.in/eprocure/app> as well on IIITA website <https://www.iiita.ac.in>.

3 TECHNICAL SPECIFICATIONS

The following are the list of items for services of the **ANNUAL CONTRACT FOR ROUND THE CLOCK OPERATION & MAINTENANCE OF 33/0.433 kV INDOOR SUBSTATION INCLUDING DG SETS** to be supplied as per the tender. The Annexure III should be used to specify compliance with these requirements. In case there is no deviation of the corresponding item, 'NO' should be written in the Deviation column and a brief description should be given otherwise.



3.1 List of Items for services

LIST OF EQUIPMENTS INSTALLED AT 33 KV INDOOR SUB STATION

Sl. No.	Particulars / Specifications	Quantity
1.	33 KV HT Panel equipped with 33 KV, 25 KA, 1250A PB4 type SF 6 circuit breaker and having ONE INCOMING and FOUR OUTGOING Sub panels with CT, PT, Ammeter, voltmeter, Frequency meter, Switches etc. complete in all respects.	1 No.
2.	Battery charger for above H.T. Panel Input: 230 V \pm 10% Output: 24 V DC/1 OA, Voltron Float/Boost Charger having 2 Nos. Battery of Exide makes and sealed lead acid 12 V, 42 AH	1 No.
3.	33/0.433 KV, 1600KVA Transformer without on load tap changer and with seven tap positions.	3 Nos.
4.	LT Bus duct Rating 415V AC, 3000A, MS Bus duct with sleeved Aluminium Bus bar	3 Nos.
5.	415 V AC TPN, 50 Hz, LT Panel (Power Control Normal) for Academic Complex complete in all respects	1 No.
6.	415 V AC TPN, 50 Hz, LT Panel (Power Control Normal) for Residential Complex Complete in all respects	1 No.
7.	Capacitor Control Panel Suitable for 440 V AC, 3 phase 4 wire supply and fault level of 25 KA for 1 second. Having provision for Auto and Manual with APFCR - 14 and 12 Capacitor bank of rating 25 KVAR each, complete in all respects	3 Nos.
8.	Essential Supply Panel LT for Academic Complex. Power system of 3 phase 4 wire, 425 Volts, 50 Hz, 400A, 25 KA and auxiliary control voltage of 230 volt AC. Panel is having Electrical and Mechanical interlocking scheme, complete in all respects	1 No.
9.	Essential Supply Panel LT for Residential Complex. Power system of 3 phase 3 wire, 415Volts, 50 Hz, 400A, 25 KA and auxiliary control voltage of 230 Volts AC. Panel is having Electrical and Mechanical Interlocking Scheme, complete in all respects.	1 No.
10.	DG Sets Comprising of following.	4 Sets
a.	160 KW, 200KVA engine of Cummins India Ltd. Model N-8-G3; 247 BHP @ 1500RPM	1 No.
b.	AC Generator make Kirloskar Electric Company. Frame Size 4 AB 280/L1, RPM 1500, 5 Hz.	1 No.
c.	200 KVA, 415V, AC, 300A, 50 Hz, Control voltage 230/12 Volts AC/DC AMF Panel complete in all respects	1 No.
d.	Batteries of 180 AH, 12 Volts, 25 plates.	2 No.
e.	Battery stand with Ms frame and Rubber matt.	1 Set.
f.	Diesel tank 1000 Ltrs. Capacity	1 No.
11.	DG Sets Comprising of following with canopy system.	2 Sets
a.	500KVA, Model No. KTA-19-G9, Type - HC154401 & 320KVA, Model No. NTA-855-G2-I, Type -	1 No.
b.	AC Generator make Kirloskar Electric Company. Frame Size 4 AB 280/L1, RPM 1500, 5 Hz.	1 No.
c.	200 KVA, 415V, AC, 300A, 50 Hz, Control voltage 230/12 Volts AC/DC AMF Panel complete in	1 No.
d.	Batteries of 180 AH, 12 Volts, 25 plates.	2 No.
e.	Battery stand with Ms frame and Rubber matt.	1 Set.
12.	Automatics Synchronized DG Set panel & Normal supply feeder with 4nos. 1000Amp rating I/C feeders & 1000Amp rating B/C and other O/G feeders SFU model	
13.	415Volts, 2500Amp rating, three phase & Neutral Bus Duct	5Sets
14.	Fire Extinguishers	12Nos.
15.	Fire Buckets	12Nos.
i)	Stand for Fire Buckets	2 No.
ii)	Fire Alarm Panel	1No.
16.	Distribution Board with RCCB & MCB's (RCCB 40A, 240/415V and MCB, 10A, 230/400V- 3 Nos. and 20 A, 230/400V-6 Nos.)	1 No.
17.	Tube light fittings along with switches	52 Nos.
18.	Metering Room for M/s UPPCL Meter equipped with:	1 No.
a.	33 KV Metering panel with meter CT, PT etc.	1 No.
b.	Tube Light	2 No.
c.	Ceiling fan	1 No.
d.	Power socket	1 No.
e.	Switch board	1 No.
f.	Metal halide 250 watts	1 No.
19.	Metal halide 250 watts (with MCB)	4 Nos.

20. 250KVA 3phase stabilizer oil cooled 3L, 415V - 1 No



4 GENERAL CONDITIONS OF CONTRACT

- 4.1 Bidder must fill the Letter of Undertaking (Annexure-IV) and Declaration Performa (Annexure-V) complete in all respect.
- 4.2 Bidder must quote their rates exclusive of all taxes and duties. Taxes applicable may be quoted separately giving full details.
- 4.3 For the Bidding/ Tender Document Purposes, Indian institute of information Technology, Allahabad shall be referred to as 'Institute' and the Bidder/ Successful Bidder shall be referred to as 'Contractor and / or Bidder or Tenderer / Supplier/ Vendor'.
- 4.4 While all efforts have been made to avoid errors in the drafting of the tender documents, the Bidder is advised to check the same carefully. No claim on account of any errors detected in the tender documents shall be entertained.
- 4.5 The bidder shall submit the copy of the authorization letter/Power of Attorney as the proof of authorization for signing on behalf of the Bidder.
- 4.6 All Bidders are hereby explicitly informed that conditional offers or offers with deviations from the conditions of Contract, the bids not meeting the minimum eligibility criteria, Technical Bids not accompanied with Bid Security receipt or the proof of exemption from Bid Security and an Undertaking In lieu of Bid Security, or any other requirements stipulated in the tender documents are liable to be rejected.
- 4.7 The Bid Security shall be returned through electronic transfer if submitted online to the bidder(s) bank account as provided by the bidder(s) or it will be returned by post whose offer is not accepted by the Institute and award of the contract without any interest. If the return of Bid Security is delayed for any reason, no interest/penalty shall be payable to the bidder.
- 4.8 The Parties to the Contract/Agreement shall be the successful bidder (to whom the Services or Supply has been awarded) and the Institute, IIT-Allahabad.
- 4.9 For all purposes of the contract including arbitration there under, the address of the bidder mentioned in the bid shall be final unless the bidder notifies any change of address by a separate letter sent by registered post with acknowledgement due to IIT-Allahabad. The bidder shall be solely responsible for the consequences of any omission or error to notify any change of address in the aforesaid manner.
- 4.10 **Each page in the bid document must be numbered properly and duly signed & sealed by the bidder. Submit the tender document as per Instruction for Online Bid Submission.**
- 4.11 The date fixed for opening of bids, if subsequently declared as holiday by the Government, the revised date of schedule will be notified. However, in absence of such notification, the bids will be opened on next working date, the time remaining unaltered.
- 4.12 In preparing the financial bids, bidders are expected to take into account the requirements and conditions laid down in this Tender document. The financial bids should be uploaded online as per the specified ".xls" format i.e. Price Bid in Excel sheet attached as '.xls' with the tender and based on the scope of work, service conditions and other terms of the Tender document. It should include all costs associated with the Terms of Reference/Scope of Work of the assignment.
- 4.13 Quoted rate should be valid as asked in "Tender Schedule".
- 4.14 All figures etc. must be in English Language only.
- 4.15 The lowest rate will not be the basis of claim to get the order.



- 4.16 The firm blacklisted by any IIT/IIIT/NIT/Government Department/PSU/PSU Banks/ Autonomous Bodies/ Statutory Bodies in India at any stage need not to apply.
- 4.17 Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any tender.
- 4.18 Director, Indian Institute of Information Technology, Allahabad will be the sole arbitrator of all the disputes and his decision will be binding on both the parties.
- 4.19 Director, Indian Institute of Information Technology, Allahabad reserves the right to alter/modify any or all conditions of this tender notice.
- 4.20 **Consignee:** Dr. Seema Shah, Jt. Registrar (Store & Purchase), IIITA (Ph: 0532-2922081, 2922143). Except under specific instructions, delivery to Stores Section (if applicable) is restricted between 9:30 A.M to 5.30 P.M. on all working days except Saturday & Sunday.
- 4.21 Any conditional tender will not be accepted.
- 4.22 **Tenderer should take into account any corrigendum published on the tender document before submitting their bids. All such corrigendum will be placed on Central Public Procurement Portal as well as IIIT-A website www.iiita.ac.in. Intending tenderers are advised to visit www.iiita.ac.in and <https://eprocure.gov.in> for regular update, if any, till the closing date of tender for any corrigendum/addendum/amendment. IIITA will not be responsible for ignorance of corrigendum.**
- 4.23 Rate should be quoted in BOQ in cover 2 (price offer or Financial bid).
- 4.24 ANTI COMPETITIVE AGREEMENTS/ABUSE OF DOMINANT POSITION: The Competition Act, 2002 as amended by the Competition (Amendment) Act, 2007 (the Act), prohibits anti-competitive practices and aims at fostering competition and at protecting Indian markets against anti- competitive practices by enterprises. The Act prohibits anti- competitive agreements, abuse of dominant position by enterprises, and regulates combinations (consisting of acquisition, acquiring of control and M&A) wherever such agreements, abuse or combination causes, or is likely to cause, appreciable adverse effect on competition in markets in India. IIITA reserves the right to approach the Competition Commission established under the Act of Parliament and file information relating to anti-competitive agreements and abuse of dominant position. If such a situation arises, then Vendors are bound by the decision of the Competitive Commission and also subject to penalty and other provisions of the Competition Act.
- 4.25 The tenderer who submits false, forged or fabricated documents or conceals facts with intention to win over the tender or procure purchase order; Bid Security of such tenderer firm shall be forfeited and firm shall be liable for blacklisting for a period of not Less than 2 years. The firm shall also be liable for Legal action depending on the facts & circumstances of the case.
- 4.26 If the supplier fails to execute the purchase order and informs IIITA about its inability to execute the order and non-compliance of the purchase order, firm shall be liable for blacklisting for a period of not less than 2 years.
- 4.27 Indian Institute of Information Technology reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason or to cancel the tender. The decision of Director – IIIT-Allahabad shall be final and binding on all.
- 4.28 All disputes are subject to Jurisdiction of Allahabad Courts.



- 4.29 May feel free to contact Purchase Section through email id info.purchase@iitaa.ac.in for any queries (Ph: 0532-2922061)

5 PREQUALIFICATION CRITERIA FOR BIDDER

- 5.1 **Legally Valid Entity:** The Bidder/Bidding Firm shall necessarily be a legally valid entity either in the form of a Limited Company, a Private Limited Company registered under the relevant Act or a firm having GST registration issued by Trade Tax department to do the business in India. The proof for supporting the legal validity of the Bidder/Bidding Firm shall be attached with the bid.
- 5.2 **Experience:** The Bidder shall have experience in providing such type of services for Embassies/High Commissions/Government Ministries/Departments/Public Sector Companies/reputed corporate organization/multinational companies. Attested copies of experience certificates for completed work/ongoing work issued by the Foreign Embassies/High Commissions/Government Ministries/Departments/Public Sector Companies/reputed corporate organization/multinational companies shall be attached with bid document.
- 5.3 **Company profile/information regarding key personnel:** The bidding company shall also include in its bid, as per proforma at Annexure-VI of this document, details about the company and about its key personnel, Owner/Partner/ Key personal should be degree holder in Electrical Engineering.
- 5.4 **The contractor should have executed similar nature of Operation & Maintenance of AMC works for last three financial years ending 31st March with minimum value as mentioned below.**

Note:- Similar works means

Experience in Operation, Manning & Maintenance of:-

- Indoor/outdoor 33kV substation.
- Indoor (HT 33kV or above and LT 440V) switchgears.
- HT Transformers.
- HT< PCC panels.
- LT DG sets in parallel / stand alone mode of operation.

Total Estimated cost of Rs. 24, 00,000/- (per annum).

- 5.4.1 **One similar order having worth not less than 80% of estimated value.**

OR

- 5.4.2 **Two similar orders each costing not less than 50% of estimated value.**

Or

- 5.4.3 **Three similar orders each costing not less than 40% of estimated value.**

- 5.5 **Only those tenderer shall be eligible , who have successfully completed or are continuing the similar nature of work i.e. having minimum 10 years experience of either annual maintenance & operation contract for 33kv substation or above or installation of 33kv substation or above in any government /PSU/Pvt.**
- 5.6 **Bidder should have a registered office in India. Furnish address and registration details.**



- 5.7 **Self-declaration certificate that company is not blacklisted with any of the Govt. Department and other statutory bodies. *Self-declaration to that effect should be submitted along with the technical bid.***
- 5.8 **The Bidder is required to quote for the complete BOQ. Partial quote is liable to be rejected.**
- 5.9 **The firm must possess valid GST Registration Certificate.**
- 5.10 **Bidder Financial standing: The bidder should not be under liquidation, Court receivership or similar proceedings should not be bankrupt. (Bidder to upload undertaking to this effect with the bid)**
- 5.11 **The awarded or successful bidder must produce a valid Labor License/ clearance from the office of Assistant Labor commissioner, Prayagraj (As per Section 21(1) of contract labor regulation and abolition central rules 1971, before taking over of site and commencement of work.**
- 5.12 **Available Service centre: Bidder /OEM must have a functional service centre in the state of each consignee's location in case of carry-in warranty.(Not applicable in case of goods having on-site warranty). If service centre is not already there at the time of bidding, Successful bidder /OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having functional service centre.**
- 5.13 **The bidder should have minimum Rs. 20 Lakh Average annual turnover for the Last 3 financial years ending 31st march 2020 (2017-18, 2018-19 & 2019-20). Audited and certified copies of balance sheet, letter mentioning turnover and profit and loss statement of these three years duly certified by chartered accountant should be submitted.**
- 5.14 **The firm has to confirm and provide documents related to deduction ESI,PF of manpower and submit the registration certificate of the same.**
- 5.15 **Possession of requisite statutory Govt. certificates/licenses essential for manning, supervisory & operation of 33kV substation from statutory Dept. of Govt. of UP/India & should submit the same.**
- 5.16 **The Contractor has to submit the following documents compulsory along with tender.**
 - (a) Copy of valid A-class Electrical License.
 - (b) Copy of service tax registration certificate from the office of customs & Central Excise department.
 - (c) Copy of valid P.F. & E.S.I. Registration.
 - (d) Copy of PAN /TAN /TIN/GST etc as applicable.
 - (e) Copy of Audited Profit and Loss for last three years.
 - (f) Detailed experience certificates for last 5 years of similar kind of works executed.
 - (g) **Bank Solvency certificate**
 - (h) **Organization structure of firm/Company.**
 - (i) **Complete list of projects executed by the firm in his last few years.**
 - (j) **Details of Technical and Administrative personnel should be submitted by the bidder.**



Note: Bidder must provide necessary supporting documents as proof in respect of the eligibility criteria mentioned above.

6 SPECIAL CONDITIONS OF CONTRACT

- 6.1 These instructions are over and above the instructions contained in the enclosed set of tender documents and **override** instructions in case of conflict.
- 6.2 **ONE BID PER BIDDER:** - Each Bidder shall submit only one Bid, either individually or as a partner in a joint venture. A Bidder who submits or participates in more than one Bid (other than as a sub –contractor) shall cause all Bids with the Bidder’s participation to be disqualified. In a tender, either the Indian agent on behalf of the Principal / OEM or Principal / OEM itself can bid but both cannot bid simultaneously for the same item / product in the same tender. If an agent submits bid on behalf of Principal / OEM, the same agent shall not submit a bid on behalf of another Principal / OEM in the same item / product. In case a bidder not doing business within India, he shall furnish the certificate to the effect that the bidder is or will be represented by an agent in India equipped and able to carry out the supply, maintenance, repair obligations etc. during the warranty and post warranty period or ensure a mechanism at place for carrying out the supply, maintenance, repair obligations etc. during the warranty and post warranty period. OEM also shall provide agency agreement and indicate agency commission payable to make remitting in INR.
- 6.3 **Pre bid Qualification:**– Any pre-bid clarifications if required, then same may be obtained online through the tender site, or through the contact details given in the tender document.
- 6.4 **Order of Acceptance:** - It is proposed kindly incorporate that the successful bidder should submit Order Acceptance within 7 days from the date of order.
- 6.5 **Rate Quoted:** The currency of all quoted rates shall be Indian Rupees. All payment shall be made in Indian Rupees. The rates are to be quoted by the bidders in Indian Rupees only and payment shall be made to successful bidders in Indian Rupees only. Any statutory applicable taxes such as applicable Tax, etc. should be mentioned separately in the Financial Bid. However, quote should be inclusive of all other levies, statutory taxes and charges such as Octroi, Packaging & Forwarding charges etc. and should be delivered at the premises. All prices shall be fixed and shall not be subject to escalation of any description. The rates must be quoted strictly as per the ‘Financial Bid Format’ provided.
- 6.6 **Extension in delivery/services:** Delivery of completion of systems/ components/ Items is delayed for reasons of force majeure such as acts of God, Acts of Public enemy, acts of Government, fires, floods, epidemics, quarantine restrictions, illegal strikes and freight embargoes, the Contractor shall within 3 days from the date of such occurrence, give notice to IIIT Allahabad in writing of his claim for extension of delivery period. IIIT Allahabad on receipt of such notice may agree to extend the supply/contract delivery date as may be reasonable but without prejudice to other terms and conditions of the contract. Unless the extended delivery period is agreed by IIIT Allahabad in writing, Tenderer cannot claim the extension of delivery time as a matter of right. IIIT Allahabad shall have the right to cancel/ extend the order validity/ levy Liquidated Damage (LD) as appropriate.
The time of delivery including testing and handing over in satisfactory condition is the essence of the contract and the shipment should be affected as per the schedule. In the event of part supply, IIIT Allahabad shall withhold the entire payment until the whole of the



supply as per the order is delivered. In case the delivery schedule is not stipulated as essential criteria, Contractor may indicate the period of delivery required for them.

- 6.7 **DETERMINATION OF THE SUCCESSFUL BIDDER:** -The Bidder meeting the minimum eligibility criteria with the lowest bid price in the respective category of OEM, subject to arithmetical correction, shall be deemed as the successful Bidder. In the event of more than one bidder with the lowest price bids (say equal), the bidder with the highest 'cumulative annual turnover of the last 3 financial year would be deemed as 'Successful Bidder' on the basis of the documents already submitted by the bidder.
- 6.8 **Performance Security:** L1 bidder will have to submit an irrevocable performance security in the form of a demand Draft/ Bank guarantee and/or NEFT/ RTGS (Annexure IX) of 3% of total contract value from any Nationalized Bank and it should remain valid for a period of 60 days beyond the date of completion of all contractual obligation of the supplier, including warranty obligation. Bid Security will be released after receiving of Bank Guarantee/Demand Draft.
- 6.9 **The contractor(s) shall not be entitled to be paid any interim payment if the gross work to be done together with net payment /adjustment of advances for material collected.**
- 6.10 **Performance security will be refunded only after the satisfactory maintenance period of 12 months is over.**
- 6.11 **Service Schedule:** The service period shall commence from the date of issue of purchase order within 15 days (The successful bidder before commencing the site should fulfill all formalities as per rule or direct by the concerned Engineer In-charge).
- 6.12 **(1) Terms and Conditions & Scope of work:**
- i. The routine maintenance and periodical maintenance of all the electrical equipment is to be done. Necessary preventive maintenance, breakdowns if any is to be attended throughout the day in 3 shifts, 7 days a week, with experienced and qualified personnel.
 - ii. The routine operation & maintenance of all D.G. Sets is to be done by the experienced and qualified personnel at any time of the day by working on 3 shifts basis.
 - iii. Any materials required for breakdown or for such other required work is to be executed on cost of material, must be approved by the competent authority of IIIT-A.
 - iv. For performing the assigned work, the contractor shall deploy medically and physically fit persons (Preferably below the age of 50). The contractor shall ensure that the persons are punctual and disciplined and remain vigilant in performance of their duty. Persons so engaged by the contractor shall be from amongst properly trained electrician of high integrity and good conduct, and shall be conversant in the local language i.e. Hindi. In no circumstances, persons below 18 years of age should be employed. The persons deployed by the contractor for the services mentioned above shall be the employees of the contractor for all intents and purposes and that the persons so deployed shall remain under the control and supervision of the contractor.



- v. The firm will ensure that supervisor is available on duty from 9:00 AM to 6:00 PM and when required, so that he can be guided by the Engineer In-charge for proper maintenance.
- vi. The offer required is expected to be complete in all respects including the deployment of appropriate manpower to execute the stated requirements round the clock. The bidders have to note that at least two persons are required in each shift for the three shifts on all 7 days. One member in each one of the three shifts is expected to be a person who has the requisite qualification and experience to handle the task and be responsible to deliver the services where as the other member could be a person of less experience but capable to assist the shift-in- charge in discharging the responsibilities. All the tools and test equipments required for making necessary measurements to provide the details regarding the load distribution and other parameters is the responsibility of the bidder.
- vii. All spares parts and materials shall be genuine and of same make/model and type as installed wherever applicable and a minimum quantity of spares and materials for routine maintenance may be kept at site to minimize time of maintenance. The firm/agency/contractor have to keep all equipments well maintained for the work so as to give proper output at all times.
- viii. Proper care shall be taken to avoid major breakdown at the Electrical Sub- station. In the event of any breakdown, the same will be rectified immediately within 4 hours from the time of reporting of the fault. Similarly, if any breakdown takes place due to negligence of firm/agency/contractor, the whole component has to replaced/rectified to bring it to the original condition immediately.
- ix. The firm/agency/contractor will be responsible for the safety of their deputed staff during the performance of their duty at site.
- x. In case any of staff is not found upto the mark and not able to do work properly, he will have to be changed as per the instruction of competent authority by another qualified staff.
- xi. In case of any problem with the equipment, the firm/agency/contractor shall inform to authorize person of institute.
- xii. The firm/agency/contractor shall keep the equipment well maintained, neat and clean and adhere to the maintenance schedule of various equipments as given in the respective manuals. Upon placement of work order they will prepare the maintenance schedule and discuss the same with the IIIT-A deputed official for its implementation. This may be revised from time to time as per the requirement.
- xiii. The Contractor shall also undertake to provide a comprehensive breakdown service whereby qualified technicians shall attend to each breakdown as soon as practicable after a breakdown is reported and carry out immediate remedial work at a reasonable speed



according to the nature of the breakdown. Any faulty equipment or components shall be quickly replaced.

- xiv. The Contractor shall operate maintain and repair the electrical installation and equipment as per the satisfaction of Engineer-in-charge (EIC). The Institute shall provide materials required for replacement.
- xv. The contractor shall maintain all records such as log books, schedule of maintenance activity, complaint register, maintenance activity record, attendance register, work permit file, tags file, event register, test records for various tests conducted, material requisition book and other statutory registers for manpower employed etc. as per the Performa certified/provided by IIT. Records of major breakdown occurred during the contract period shall be maintained separately indicating its cause, location and type of repairs carried out. These all records shall be handed over to IIT on time to time basis (minimum monthly basis). The cost of stationery required for maintenance of the above record shall be borne by the contractor. During execution of maintenance activities, in case some additional manpower is required, contractor shall provide the same free of cost. For entry in institute, contractor shall submit the details of the employees i.e. Address proof, I.D. proof, photo etc. for gate pass of all deputies.

The contractor shall also submit the following monthly records to IIT.

- Following month's duty roaster.
 - Actual duty roaster for the preceding month with approval of IIT representative.
 - Spares and consumables available with the contractor and spares and consumables required for next month operation/maintenance, if any.
 - Action points pending from IIT side, if any.
 - Materials consumed in the preceding month, if any.
 - No. of faults occurred during the previous month & its action taken report.
 - Information for refilling of the used/ outdated fire extinguishers, top up of transformer oil, etc
 - Note: Above mentioned documents should be submitted to IIT in hard copy as well as in soft copy periodically as per contractual conditions.
- xvi. Preparation of periodicals, preventive and predictive maintenance schedules for one year and executing accordingly under prior intimation to the Institute and reports to be submitted to the Engineer-in-charge at site.
- xvii. Preparation of Log Books, Breakdown Registers, Shutdown Slips, Chart etc as per norms and directions of site in-charge.
- xviii. Load shedding programmes for energy saving by making necessary shutdowns for areas wherever the wastage of power is found, with the consultation of EIC.
- xix. Maintaining the status record for each equipment for breakdowns, preventive maintenance and replacement of parts.
- xx. Annual Calibration and setting of protection system for complete equipment and submission of its reports.
- xxi. Preparation of operational spares data as per manufacturers manuals. Regular watering of earth pits as and when required, Routine cleaning of Transformers, breakers, distribution boards, Panels, equipments etc with blower and cloth, cleaning of Sub-station premises inside of building and trenches.
- xxii. The contractor will maintain proper record of stores issued to them. They will also ensure that all the damaged/replaced materials be kept in safe custody and shall be returned to the Institute as per the instructions of Engineer-in-charge at site.
- xxiii. At the time of starting of the contract the contractor, shall make joint assessment of all installations covered under the contract and get the status recorded and jointly signed.



This status report shall be referred to for joint physical verification at the time of closer of the contract for the release of final payment and security deposit.

- xxiv. The contractor shall keep the attendance of workers (shift wise) engaged in the job and shall submit periodically for checking to the Engineer-in-charge at site. The contractor and his workers shall work as per the guidelines of Engineer-in-charge at site.
- xxv. If any damage is done to the Institute's installation by the Contractor's Labours, the same shall be recovered from the Contractor. Therefore proper care must be taken and experienced /qualified persons should be deputed on the job to ensure safety of the man and materials. The suitable penalty shall be imposed on any misconduct default, damages caused to the Institute due to negligence of contractor.

(II). Supply of Consumables:

Indication lamps, control fuses, PVC insulation tape, LT & HT line Insulation tape, Electronic Contact Cleaner, CRC, CTC, cleaning liquids, battery water, duster cloth, kerosene, lubricants for HT & LT switch gears, Mechanical Grease, Sand paper, stationery.

(III). Supply of T&P with valid Calibration Certificate on site one set each:

1. Primary injection kit (as and when required).
2. Secondary injection kit (as and when required).
3. Hi-pot Test Kit (as and when required).
4. Earth Megger / Earth Resistance Tester
5. LT Megger 1kV
6. HT Megger 5kV
7. Digital & Analog Multi meter, clamp meter AC/DC
8. Tong Tester
9. Tools like Spanners, Pliers, Hammers, Screwdrivers, Electrician kit as required.
10. First aid box
11. Small ladders,
12. Torch light Big & Small size
13. Drilling machine with drill bit all size
14. Safety items like LT & HT rubber gloves, discharge wire cord with clip etc.
15. Any other special T & P required for smooth operation and maintenance of the indoor sub-station equipments.
16. Phase Sequence Meter
17. Air Blower
18. Vacuum cleaner (Industrial type)
19. Low Voltage detector
20. ELCB test kit
21. Earth discharge Rod

(IV). Tool & Tackles

1. Screw Driver set- all sizes
2. Cutting pliers set- all sizes
3. Nose plier set- all sizes
4. Cutter – all sizes
5. Spanner set- all sizes (DE, OE & Ring type)
6. Wire & Cable Crimping tool both manual & hydraulic type (04 sqmm to 1000 sqmm)



7. Torque Wrench
8. Drilling & Hammering machine
9. Air blower – Industrial Type
10. Grease Gun
11. Pocket Multimeter
12. Torch Light (Big & Small)
13. PVC Water pipe (50 mtr.) for earth pit

(V). SAFETY / PRECAUTIONS:

- It shall be the duty of the contractor to acquaint him with all safety regulations as proposed by any statutory authorities.
- The contractor shall indemnify IIT-A against any violation of safety laws, rules and regulations while carrying out operations as required by the contract.
- IIT-A will not be liable to pay to the Staff/Labour of Contractor the injuries/death while performing duty. In case, IIT-A is to incur any liability, same will be recovered from the contractor.

(VI) LIABILITY FOR LABOUR LAW :

All labour and /or personnel employed by Contractor shall be engaged by him as his own employees/workmen in all respects implied or expressed. The responsibilities whatsoever, incidental or direct, arising out of or for compliance with or enforcement of the provisions of various labour laws of the country shall be that of the tenderer. He shall specifically ensure completely with following Laws/Acts and their enactments/amendments.

- a. The Payment of Wages Act, 1936
- b. The Employees State Insurance Act, 1948
- c. The Employees Provident Fund Act, 1952
- d. The Payment of Bonus Act, 1965
- e. The Institute Disputes Act, 1947
- f. The Contract Labour (Regulation and Abolition) Act, 1970
- g. The Workmen's Compensation, 1923

The contractor shall comply with all the laws, regulations and rules for the benefit of labour/employees that are in force or may come into force and the contractor shall indemnify and keep IIT-A indemnified against all loss, damage, claims and costs arising in any manner whatsoever out of or through or as a result of any failure or omission on the part of the contractor to comply with any such laws, regulations and / or rules.

(VII). Scope of Supply of materials by IIT-A

(As per certification of Institute's Engineer/Representative)

1. Diesel. Lube Oil and spares of DG Set.
2. All operational spares as required which are not covered in the scope of contractor.



3. HRC power fuses, and panel components except indication lamp & control fuses
4. All the relevant drawing Operation & Maintenance manuals for the complete equipment as the when required.

(VIII). CLARIFICATION ON TECHNICAL BID EVALUATION

- The technical bids shall be evaluated based on the available documents submitted by the bidder. To assist in the examination, evaluation, and comparison of the bids, and qualification of the bidders, the client may, at its discretion, ask any bidder for a clarification of its bid. Any clarification submitted by a bidder that is not in response to a request by the IIIT-Allahabad shall not be considered. The Institute request for clarification and the response shall be in writing.
- Minimum wages to the worker shall be ensured and proof of same shall be provided to the institute along with the bill.
- If a bidder does not provide clarifications of its bid by the date and time set in the Institute's request for clarification, its bid may be rejected.
- Institute also reserves the right to seek confirmation/clarification from the issuer agency, on the supporting documents submitted by the bidder as per clause 3.1.

(IX). PERFORMANCE SECURITY (PS):

1. The successful bidder has to deposit Performance Security which will be a sum equivalent to 3% of the accepted contract value in favour of 'IIIT-Allahabad', ***which has to be electronically transfer through the RTGS/NEFT into the bank account of Institute as mentioned below:***

Account Name: IIITA General AC
Bank Name: Indian Overseas Bank
Address: 61, M.G. Marg, Civil Lines, Allahabad
Account No.: 035001000060976
IFSC Code: IOBA0000350

You are also requested to submit Performance Security within fifteen days of the acceptance of the Work Order. Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the contractor. In case, the contract is further extended beyond the initial period, the Performance Security will have to be renewed accordingly by the contractor. No interest shall be paid on Performance Security.

2. The Performance Security will be forfeited by order of the Competent Authority in the event of any breach or negligence or non-observance of any terms & conditions of the contract or for unsatisfactory performance or for non- acceptance of the work order. On expiry of the contract, portion of the Performance Security, as may deemed fit by the IIIT-A sufficient to cover any incorrect or excess payments made on the bills to the firm, shall be retained until the final audit report on the account of contractor's bill has been received and examined.



3. ***If the Contractor fails to provide the Performance Security within fifteen days of the issuance of the work order, such failure shall constitute a breach of the contract and the Institute shall be free to make other arrangements at the risk, cost and expense of the Contractor.***
4. On due performance and completion of the contract in all respects, the Performance Security will be returned to the contractor through Electronic Transfer (RTGS/NEFT) into the bidder's bank account without any interest on presentation of an absolute 'No Demand Certificate' from the contractor and upon return in good condition of any specifications, samples or other property belonging to the IIIT- Allahabad, which may have been issued to the contractor, for carrying out work stipulated in the contract.

(X) - VALIDITY OF CONTRACT

The contract, if awarded, shall be valid for a period of ONE YEAR (01 year). The contract may be extended annually on year to year basis, for further 02 years [maximum tenure 03 years from the date of start of work initially] as per the contract signed on same terms and conditions and negotiable rates, subject to satisfactory services provided by the vendor. In case of breach of contract or in the event of not fulfilling the minimum requirements/statutory requirements, the client shall have the right at any time to terminate the contract forthwith in addition to forfeiting the performance security amount deposited by the Contractor and initiating administrative actions for black listing etc. solely at the discretion of the competent authority in IIIT-A.

(XI) – PAYMENTS

1. After award of work, a price schedule shall be annexed to the Articles of Agreement according to which all payments shall be made to the contractor towards the AMC.
2. The prices in the Price Schedule shall be inclusive of all applicable taxes as may be levied by the Government from time to time.
3. Levy/Taxes payable by contractor - Sales Tax/ VAT/GST or any other tax on materials in respect of this contract shall be payable by the contractor and IIIT-Allahabad will not entertain any claim whatsoever in this respect.
4. The Contractor shall be paid on a Monthly basis for the services rendered in the preceding month. The Agency will disburse wages to his employee through Bank transfer and submit one copy of the same on the following month with his bill in token of having disbursed the amount to its employees engaged in the substation as per agreement complying minimum wages Act along with the performance satisfactory report issued by Engineer In-Charge, IIIT-Allahabad and payment shall be released within 30 days of submission of acceptable invoices.
5. IIIT-A shall be entitled to deduct in accordance with applicable Law, Income Tax or withholding tax or other deductions (as the case may be), from any payments made to



the Contractor, and the amount so deducted shall be deemed to be a payment made to the Contractor.

6. The payment to the workers in accordance to minimum wages prescribed by the Govt. of India along with the statutory compliance Bonus is sole responsibility of the Contractor. In case of revision in minimum wages by the Government of India, the same would be absorbed by the IIT-A. Claim for any other escalation shall not be entertained by the IIT-Allahabad.
7. No payment shall be made in advance nor will any loan from any bank or financial institution be recommended on the basis of the order of award of work.

(XII) - Other Conditions, Force Majeure & Penalty Clause

01. Penalty: The firm shall rectify any breakdown within 24 hours failing which penalty for non-performance @ 0.5 % per week of delay subject to a maximum of 10% of the contract price will be imposed and in the event of any damage to the property or life arising out of nonperformance, contractor will be solely responsible.
02. The workers provided by the contractor should be on the roll of the Company and their antecedents should be pre-verified by the Police authorities. A copy of the verification of each worker shall be submitted to the IIT-Allahabad before deployment for work.
03. The bidder must have satisfactory arrangements for training of its workers. Confirmation in this regard is to be given.
04. The Company should submit precise profile of its key clients alongwith details of services provided.
05. In case the contractor fails in adhering to the daily maintenance requirements, and IIT-A has to make alternative arrangements for the servicing/maintenance, then Contractor would reimburse the cost of such arrangements.
06. Contractor would be fully responsible for all acts of omission or negligence, dishonesty or misconduct of its employees for work at IIT-A's premises. Contractor would indemnify IIT-A against any compensation/claim and damages etc. due to accident or injury to its employees or death due to accident or otherwise, which may arise out of and during the course of their duties. IIT-A would not be liable to pay any damages or compensation to such cleaners or to any third party.
07. In case of any complaint, either as regards the nature of service or as regards the behaviors of workers on duty or otherwise, Contractor would be intimated and would be required to take corrective measures promptly.
08. IIT-Allahabad reserves the right to amend/withdraw any of the terms and conditions in the tender documents or to reject any or all tenders without giving any notice or



- assigning any reason. The decision of the Director, IIIT -Allahabad in this regard shall be final and binding on all.
09. Director IIIT-Allahabad reserves the right to revoke the contract at any time, if the services rendered are not found satisfactory during the period of the contract.
10. Director IIIT-Allahabad may, by written notice sent to the Contractor, terminate the contract, in whole or in part at any time for its convenience. The notice of termination shall specify that termination is for the High Commission's convenience, the extent to which performance of work under the contract is terminated and the date upon which such termination becomes effective.
11. The bidder must have modern equipments, latest technical expertise for work on site.
12. Any wrong or misleading information will lead to disqualification.
13. The bidder would be responsible for all mandatory compliance for social, safety and environmental issues related to the performance of the contractor in the IIIT-A's premises as stated in the eligibility criteria.
14. In addition of above terms and Conditions, general conditions of Electricity act and safety rules, manpower, deployment rules etc will be applicable.
- 6.13 **Exemption:** The institute is exempted from custom in terms of notification No. 51/96-custom dated 23/07/96 and is a University established under M.H.R.D. Govt. of India. Certificate to this, if required, shall be provided by the Institute.
- 6.14 **GST Exemption:** The institute is exempted from CGST or IGST, by way of a notification amending Section 11 of CGST Act or Section 6 of IGST Act. Certificate to this, if required, shall be provided by the Institute.
- 6.15 **Transit Permit (E-way bill):** The bidder should generate E-way bill in its own accountability. Transit road permit in the prescribe proforma shall be made available as per rule by the Institute on the request of the supplier, if required.
- 6.16 **Forfeiture of bid security:** Bid security of a tenderer will be forfeited, if the tenderer withdraws or amends its tender or depreciates from the tender in any respect within the period of validity of its tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period, its bid security will be forfeited.
- 6.17 **Price Basis and applicable Tax claim:** Vendor should clearly mention the Rate of applicable GST separately, if firm will not mention the Taxes clearly on their Price Quotation, IIIT – Allahabad will assume that the quoted price is inclusive of all and no extra amount in later stage shall be paid by IIIT, Allahabad on account of Taxes. In case of tax exemption or lower TDS, vendor has to submit letter from Government Authority for tax exemption or lower TDS (to be submitted along with each of the invoice(s).
- 6.18 Any variation in statutory levies and taxes within the contractual delivery period shall be borne by the IIITA. Beyond the delivery period, the upward variation of levies and taxes shall be borne by the vendor.
- 6.19 If it is found that items are fake or of sub-standard quality and not conforming to the required specifications, the firm will have to replace the fake/ sub-standard items with genuine ones immediately but they will also be liable to be blacklisted.



- 6.20 If the supplied material by the bidder is not found acceptable, IIT Allahabad has the complete right to reject the same without giving any compensation.
- 6.21 **Force Majeure:** The vendor (bidder) will not be held responsible for breach of executing any obligation or delay in executing any obligations during below given circumstances / conditions.
- 6.21.1 War, Riots, Strike, Fire, Flood, Earthquake, Storm, Epidemic breakout, Power failure, Theft etc.
- 6.21.2 Any Governmental priorities (Necessary proof for validation viz. Govt. Gazette notifications, Leading Newspaper reports, etc. should be made available).
- 6.22 Rate quoted by the firm should not be higher than the MRP/ prevailing market rate.
- 6.23 **Dispute Resolution:** In the event of any dispute arising out of or in connection with this Order, the parties shall use their best endeavor to resolve the same amicably AND if the dispute could not be settled amicably, the matter shall be settled in the court under Prayagraj (Allahabad) jurisdiction only. The final payment will be released only after the vendor (bidder) complies with above-mentioned clause.
- 6.24 **Right to alter Tender:**
- 6.24.1 IIT-A reserves the right to alter the Tender terms and conditions at any time before submission of the bids.
- 6.24.2 IIT-A reserves the right to modify, amend, alter and/or cancel the entire RFP at any stage without assigning any reason whatsoever. IIT-A's decision in this regard will be final and binding on all vendors (bidders).
- 6.25 Conditional quotations are liable to be rejected. In the event of acceptance, Director's decision will be final. The rates should be quoted as per our required specifications.
- 6.26 The rates should be quoted in Indian rupees.
- 6.27 The right to accept or reject any tender/ quotation, partially or wholly, including lowest quotation without assigning any reason whatsoever thereof or incurring any liability thereby is reserved with the Director, IIT, Allahabad. The Director, also reserves the right to split the tender and place the orders for supply of item(s), mentioned in the enquiry letter on one or more tenderer. The decision of the Director, with regard to enforcement of these terms and conditions herein contained, as a result of breach of these conditions by successful Tenderer/s, shall be final and the Director, shall not be liable for any damage/liability put forth by the Tenderers at any stage of the transaction arising out of the enforcement of any or all herein contained terms and conditions.
- 6.28 **The quantity shown in this tender is only approximate requirement and is subject to alteration at the time of placing the supply order and during the pendency of the quotation it will be binding on the part of the successful Tenderers to honour and comply with such orders placed by this Institute.**
- 6.29 All the documents submitted must be legible and self-attested and stamped. Otherwise it is likely to be rejected.
- 6.30 The Bid Security shall be returned to the bidder(s) whose offer is not accepted by the Institute within 15 days after finalization and award of the contract without any interest. Unsuccessful bidders may collect the Bid Security (within next 15 days after finalization & award of the contract) from Purchase Section, IIT-A between 3PM and 5PM on any working day after providing a copy of authorization letter and any Photo Identity Card. After these 15 days Bid Security will be sent by registered post to the postal address provided by the



firm/bidder as mentioned in the tender document. Representative may also collect the EMD on behalf of the bidder, after providing an authorization letter from the bidder along with a copy of his photo identity card. If the return of Bid Security is delayed for any reason, no interest/penalty shall be payable to the bidder.

- 6.31 **Complete Postal address of tenderer/ bidder along with Email ID and mobile number (to dispatch the Bid Security to unsuccessful bidder):**
- 6.32 Tenderers responding to this enquiry shall be deemed to be agreeable to the terms and conditions herein contained. These terms and conditions shall be binding on the part of the successful tenderer. Tender must be quoted in prescribe format on the company/firm letter head.
- 6.33 Tenderer should take into account any corrigendum published on the Tender document before submitting their bids. All such corrigendum will be placed on CPP Portal (<https://eprocure.gov.in/eprocure/app>) and IIIT-A website (www.iiita.ac.in). Intending tenderers are advised to visit <https://eprocure.gov.in/eprocure/app> and www.iiita.ac.in for regular update, if any, till the closing date of tender for any corrigendum/ addendum/ amendment. **IIITA will not be responsible for ignorance of corrigendum.**
- 6.34 If any defect is found in transit it will be the sole responsibility of the supplier to get it corrected and installed as desired by the user.
- 6.35 Quotation should be addressed to Jt. Registrar (Store & Purchase), Indian Institute of Information Technology, Deoghat, Jhalwa, Prayagraj-211015 (U.P.) India.

(Store & Purchase Section)

I/We duly certified that the information provided in the proforma is true. I/We agree to the contents of terms & condition of the quotation/tender.

Seal and Signature of the Proprietor/Authorized Representative



7 AWARD OF CONTRACT

- 7.1 Two-part bid system shall be adopted, i.e., **Cover 1(Techno-Commercial Offer or technical bid) and Cover 2 (Price Offer or schedule of rate).**
- 7.2 In the first stage, the Techno-Commercial Offers shall be opened at the stipulated time as mentioned in tender notice. The Price Offers of only those parties who qualify in the first stage shall be opened.
- 7.3 IIIT-Allahabad shall award the contract to the eligible Bidder whose bid has been determined as the lowest evaluated Financial Bid. If more than one Bidder happens to quote the same lowest price, IIITA reserves the right to award the contract to more than one Bidder or any Bidder with the lowest price bids (say equal), the bidder with the highest 'cumulative annual turnover of the last 3 financial year would be deemed as 'Successful Bidder' with respect to the submission of proof of documents as submitted by the bidder.
- 7.4 The lowest rate will not be the only basis of claim to get the order.
- 7.5 **The price bid comparison will be done based on the rates quoted against technical specification.**



8 ANNEXURES

8.1 ANNEXURE – I: LETTER OF BID

(To be submitted along with Technical Bid)

Dated:/...../ 2021

To,
Jt. Registrar (Store & Purchase)
Indian Institute of Information Technology
Deoghat, Jhalwa
Prayagraj - 211015

Sub: Submission of Bids against Tender Ref. No.: IIIT-A/SP/91-II / 1391/ 2021

We, the undersigned, declare that:

1. I/We have examined and accepted all the terms and conditions of the tender reference number _____ and ready to offer the required services accordingly required in tender document.
2. I/We offer to execute in conformity with the Bidding Documents for "**Non Comprehensive Annual operation & maintenance contract of 33/0.433 kV indoor substation including DG sets at IIIT-A**" at IIIT-Allahabad.
3. Our bid shall be valid for a period of 90 days from the date fixed for the bid submission deadline in accordance with the Bidding Documents and shall remain binding upon us and maybe accepted at any time before the expiry of the period.
4. If our bid is accepted, we commit to submit a Performance Security within 15 days from the date of issuance of the work/supply order.
5. I/We also declare that the Government of India / any other Government body/ any other organization has not declared us ineligible or blacklisted us on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any failure/lapses of serious nature.
6. I/We also accept all the terms and conditions of this bidding document and undertake to abide by them, including the condition that you are not bound to accept highest ranked bid/ lowest bid or any other bid that you may receive.

Yours sincerely,

Authorized Signatory

(Authorized person shall attach a copy of Authorization for signing on behalf of bidding company)

Full Name and Designation

(To be printed on Bidder's letterhead)



8.2 ANNEXURE – II: CHECKLIST FOR BID SUBMISSION

SL. NO.	COMPLIANCE STATEMENT/QUERY	BIDDER'S CONFIRMATION, WITH CLARIFICATION/DETAILS (Mention YES/NO in each cell)	Page No. (Referred of submitted document)
1	2	3	
1.	Confirm that you have submitted your bid for "Non Comprehensive Annual operation & maintenance contract of 33/0.433 kV indoor substation including DG sets at IIIT-A"	(i) CONFIRMED / NOT QUOTED [Strike out whichever is not applicable]	
2.	Confirm that you have attached the documentary evidence as desired in Pre-Qualification Criteria refer to point no. 5.1	CONFIRMED	
3.	Confirm that you have attached the documentary evidence as desired in Pre-Qualification Criteria refer to point no. 5.2	CONFIRMED	
4.	Confirm that you have attached the documentary evidence as desired in Pre-Qualification Criteria refer to point no. 5.3	CONFIRMED	
5.	Confirm that you have attached the documentary evidence as desired in Pre-Qualification Criteria refer to point no. 5.4	CONFIRMED	
6.	Confirm that you have attached the documentary evidence as desired in Pre-Qualification Criteria refer to point no. 5.5	CONFIRMED	
7.	Confirm that you have attached the documentary evidence as desired in Pre-Qualification Criteria refer to point no. 5.6	CONFIRMED	
8.	Confirm that you have attached the documentary evidence as desired in Pre-Qualification Criteria refer to point no. 5.7	CONFIRMED	
9.	Confirm that you have attached the documentary evidence as desired in Pre-Qualification Criteria refer to point no. 5.8	CONFIRMED(YES/NO)	
10.	Confirm that you have attached the documentary evidence as desired in Pre-Qualification Criteria refer to point no. 5.9	CONFIRMED	
11.	Confirm that you have attached the documentary evidence as desired in Pre-Qualification Criteria refer to point no. 5.10	CONFIRMED	
12.	Confirm that you have attached the documentary evidence as desired in Pre-Qualification Criteria refer to point no. 5.11	CONFIRMED	
13.	Confirm that you have attached the documentary evidence as desired in Pre-		



SL. NO.	COMPLIANCE STATEMENT/QUERY	BIDDER'S CONFIRMATION, WITH CLARIFICATION/DETAILS (Mention YES/NO in each cell)	Page No. (Referred of submitted document)
	Qualification Criteria refer to point no. 5.12		
14.	Confirm that you have attached the documentary evidence as desired in Pre-Qualification Criteria refer to point no. 5.13	CONFIRMED	
15.	Confirm that quoted price of the prescribed Supply, Installation, material is on FOR / designated IIT, ALLAHABAD office/store, including transportation charges, taxes etc. all complete as defined in complete RFQ.	CONFIRMED	
16.	Confirm there is no deviation/ clarification/ cutting/ overwriting in Price Schedule.	CONFIRMED	
17.	Confirm the delivery period of Delivery schedule is accepted as per Tender Documents provision.	CONFIRMED	
18.	Copy of PAN, Income Tax Return certificate submitted.	CONFIRMED (YES/NO)	
19.	HSN CODE(If Applicable)	CONFIRMED	
20.	Confirm that the duly filled and scanned copy of all ANNEXURES FROM I TO VIII submitted.	CONFIRMED	
21.	Confirm that the quoted price is firm and fixed for entire contract period till completion of work unless there is separate provision in the RFQ document.	CONFIRMED	
22.	Confirm that Bidder's Bid is based on total compliance to the provisions of Tender document and subsequent amendment and corrigendum, if any, without any deviations and the quoted price is based on all the terms and conditions and specifications of Tender document.	CONFIRMED	
23.	Confirm that the Price Reduction Schedule (PRS) as per Tender provision is acceptable and certify that there has been no decrease in the price of price variation indices and, in the event of any decrease of such indices during the currency of this contract, we shall promptly notify this to the purchaser and offer the requisite reduction in the contract rate.	CONFIRMED	
24.	Contract Awarded Agency shall deposit 3% of total contract value from any Nationalized Bank and it should remain valid for a period of 60 days beyond the date of completion of all contractual obligation of the supplier, including warranty obligation.	CONFIRMED	



SL. NO.	COMPLIANCE STATEMENT/QUERY	BIDDER'S CONFIRMATION, WITH CLARIFICATION/DETAILS (Mention YES/NO in each cell)	Page No. (Referred of submitted document)
25.	Confirm that the bidder accept all the terms and condition, methodology, GCC, SCC and all Annexure of entire tender documents.	CONFIRMED	
26.	Functional Guarantee: If the Product is found not genuine or authentic due to reasons entirely attributable to the bidder, the IIIT, ALLAHABAD may consider termination of the Contract and forfeiture of Performance Security in Compensation for the extra Costs and delays likely to result from this failure.	CONFIRMED	
27.	Confirm that proof of remittance with transaction number/ exemption certificate is attached.	CONFIRMED	



8.3 **ANNEXURE – III: List Of services Item**

LIST OF EQUIPMENTS INSTALLED AT 33 KV INDOOR SUB STATION

Sl. No.	Particulars / Specifications	Quantity
1.	33 KV HT Panel equipped with 33 KV, 25 KA, 1250A FB4 type SF 6 circuit breaker and having ONE INCOMING and FOUR OUTGOING Sub panels with CT, PT, Ammeter, voltmeter, Frequency meter, Switches etc. complete in all respects.	1 No.
2.	Battery charger for above H.T. Panel Input: 230 V ±10% Output: 24 V DC/1 OA, Voltron Float/Boost Charger having 2 Nos. Battery of Exide makes and sealed lead acid 12 V, 42 AH	1 No.
3.	33/0.433 KV, 1600KVA Transformer without on load tap changer and with seven tap positions.	3 Nos.
4.	LT Bus duct Rating 415V AC, 3000A, MS Bus duct with sleeved Aluminium Bus bar	3 Nos.
5.	415 V AC TPN, 50 Hz, LT Panel (Power Control Normal) for Academic Complex complete in all respects	1 No.
6.	415 V AC TPN, 50 Hz, LT Panel (Power Control Normal) for Residential Complex Complete in all respects	1 No.
7.	Capacitor Control Panel Suitable for 440 V AC, 3 phase 4 wire supply and fault level of 25 KA for 1 second. Having provision for Auto and Manual with APFCR - 14 and 12 Capacitor bank of rating 25 KVAR each, complete in all respects	3 Nos.
8.	Essential Supply Panel LT for Academic Complex. Power system of 3 phase 4 wire, 425 Volts, 50 Hz, 400A, 25 KA and auxiliary control voltage of 230 volt AC. Panel is having Electrical and Mechanical interlocking scheme, complete in all respects	1 No.
9.	Essential Supply Panel LT for Residential Complex. Power system of 3 phase 3 wire, 415Volts, 50 Hz, 400A, 25 KA and auxiliary control voltage of 230 Volts AC. Panel is having Electrical and Mechanical Interlocking Scheme, complete in all respects.	1 No.
10.	DG Sets Comprising of following.	4 Sets
a.	160 KW, 200KVA engine of Cummins India Ltd. Model N-8-G3; 247 BHP @ 1500RPM	1 No.
b.	AC Generator make Kirloskar Electric Company. Frame Size 4 AB 280/L1, RPM 1500, 5 Hz.	1 No.
c.	200 KVA, 415V, AC, 300A, 50 Hz, Control voltage 230/12 Volts AC/DC AMP Panel complete in all respects	1 No.
d.	Batteries of 180 AH, 12 Volts, 25 plates.	2 No.
e.	Battery stand with Ms frame and Rubber matt.	1 Set.
f.	Diesel tank 1000 Ltrs. Capacity	1 No.
11.	DG Sets Comprising of following with canopy system.	2 Sets
a.	500KVA, Model No. KTA-19-G9, Type - HC154401 & 320KVA, Model No. NTA-855-G2-1, Type -	1 No.
b.	AC Generator make Kirloskar Electric Company. Frame Size 4 AB 280/L1, RPM 1500, 5 Hz.	1 No.
c.	200 KVA, 415V, AC, 300A, 50 Hz, Control voltage 230/12 Volts AC/DC AMP Panel complete in	1 No.
d.	Batteries of 180 AH, 12 Volts, 25 plates.	2 No.
e.	Battery stand with Ms frame and Rubber matt.	1 Set.
12.	Automatics Synchronized DG Set panel & Normal supply feeder with 4nos. 1000Amp rating I/C feeders & 1000Amp rating B/C and other O/G feeders SFU model	
13.	415Volts, 2500Amp rating, three phase & Neutral Bus Duct	5Sets
14.	Fire Extinguishers	12Nos.
15.	Fire Buckets	12Nos.
	i) Stand for Fire Buckets	2 No.
	ii) Fire Alarm Panel	1No.
16.	Distribution Board with RCCB & MCB's (RCCB 40A, 240/415V and MCB, 10A, 230/400V- 3 Nos. and 20 A, 230/400V-6 Nos.)	1 No.
17.	Tube light fittings along with switches	52 Nos.
18.	Metering Room for M/s UPPCL Meter equipped with:	1 No.
a.	33 KV Metering panel with meter CT, PT etc.	1 No.
b.	Tube Light	2 No.
c.	Ceiling fan	1 No.
d.	Power socket	1 No.
e.	Switch board	1 No.
f.	Metal halide 250 watts	1 No.
19.	Metal halide 250 watts (with MCB)	4 Nos.

20. 250KVA 3phase stabilizer oil cooled 3L, 415V - 1 No



\$Documentary support must be attached.

Yours faithfully,

(Signature of Authorised Signatory)

Name:

Designation:

Company seal:

Place:

Date:

NOTE: BIDDER COMPLIED ALL THE LIST OF SERVICE ITEMS WITH DULY SIGNED AND STAMPED. If, not complied then liable to be rejected.



8.4 ANNEXURE – IV: UNDERTAKING

To,
Jt. Registrar (Store & Purchase)
Indian Institute of Information Technology
Deoghat, Jhalwa
Prayagraj - 211015

UNDERTAKING

I/We _____, of M/s. _____ having registered office at _____, do hereby undertake that my company, M/s. _____, will not withdraw or modify its bids submitted for Tender No. _____ dated _____ for the "**Non Comprehensive Annual operation & maintenance contract of 33/0.433 kV indoor substation including DG sets at IIIT-A**" at IIIT-Allahabad during the period of validity of the bids.

I/We further undertake to have understood that if my company M/s. _____ withdraws or modifies its bids or if it fails to sign the contract or fails to submit a performance security within the stipulated deadline if the work is awarded to it, M/s. _____ will be suspended for a specified time period at least for two years from being eligible to submit bids for contracts with the Indian Institute of Information Technology, Allahabad.

I/We further certify that in the event of any decrease in the price/ price variation indices during the currency of this contract, we shall be promptly notify this to the purchaser and offer the requisite reduction in the contract rate.

Yours faithfully,

(Signature of Authorized Signatory)

Name:

Designation:

Company seal:

Place:

Date:



8.5 ANNEXURE – V: DECLARATION

DECLARATION

(Regarding ownership and/or employment of IIIT-A Employees)

(To be filled in by the Tenderer, signed and submitted along with tender papers.)

Ref. No.: IIIT-A/SP/91-II /1391 / 2021

Date: / /

I/We hereby declare that I/we or Partners or Directors of our concern do not have any such person under my/or employment who has retired/ resigned/ removed/ dismissed from IIIT-A during the last two years.

I/We hereby declare that I/We or partners or Directors of our concern have the following under my/our employment who has/have retired/resigned/removed/dismissed from IIIT-A during the last two years.

I/We hereby declare that I/We or partners of directors are not related to any employees of IIIT-A

Sl no	Name of person	Date of leaving IIIT-A	Reason for leaving IIIT-A

OR

I/We hereby declare that the following persons employed in IIIT-A and any other IIIT-A Project/Station are related to me/us for partners or directors of our concern as per details indicated.

Sl no	Name of person	Designation and Name of project or Office of IIIT-A	Relationship

Note: The near relative shall include wife, husband, parents and grandparents, children and grand-children, brothers, sisters, uncles, aunts and cousins and their corresponding in-laws.

(Signature of Tenderer)

(Name)

Witness Signature

Name:

Place:

Date:

Note:

1. Please tick whatever is applicable and delete/cut whatever is not applicable
2. Please attach extra sheet if necessary.



8.6 ANNEXURE – VI: BIDDER DETAILS

SI	Name of the Company/ Bidder	To be filled by bidder (Documentary proof must be attached as applicable)
1	Registered office Name	
	Full address of the Registered office	
	Details of contact person(s)	
	Name	
	Designation	
	Telephone number(s)	
	Email	
2	Name of Bidder	
	Full Address of Office in Allahabad /any other	
	Name of Contact person(s)	
	Designation	
	Telephone number(s)	
	Email	
3	List the major clients with whom your organization has been associated and submit documentary proof	a.
		b.
		c.
		d.

(Signature of Tenderer)

(Name of the bidder)

(Seal)

Place:

Date:



**8.7 ANNEXURE – VII: MANDATE FORM FOR ELECTRONIC FUND TRANSFER/RTGS
TRANSFER & DETAILS OF BID SECURITY TRANSACTION**

Ref. No.: IIIT-A/SP/91-II /1391 / 2021

Date: / /

To,
Registrar (Acting)
Indian Institute of Information Technology Allahabad
Deoghat, Jhalwa
Prayagraj - 211015

Sub: Authorization for release of payment/dues from Indian Institute of Information Technology, Allahabad through Electronic Fund Transfer/ RTGS Transfer.

- Name of the Party/Firm/Company/Institute: _____
- Address of the Party: _____
City: _____
Email ID: _____ Mob: _____
Permanent Account Number: _____
- Particulars of Bank:
Bank Name: _____ Branch Place: _____
Branch Name: _____ Branch City: _____
PIN Code: _____ Branch Code: _____
IFSC Code (11 Digit Alpha-Numeric Code): _____
Account Type: Savings/ Current/ Cash Credit: _____
Account Number: _____

DECLARATION

I hereby declare that the particulars given above are correct and complete. If any transaction delayed and not effected for reasons of incomplete or incorrect information, I shall not hold Indian Institute of Information Technology responsible. I also undertake to advise any change in the particulars of my account to facilitate updating of records for purpose of credit of amount through NEFT/RTGS Transfer.

Place: _____

Date: _____

Signature & Seal of the Authorized Signatory of the Party

Details of BID SECURITY are as follows (if submitted, attach a photocopy)*:

Bid security amount (in Rs.)	Bank Name	Issue Date	Valid till date	If transferred online (mention NEFT/RTGS)	Online Transaction No. QR DD/ FDR/ BG No.	Online Transaction date QR DD/ FDR/ BG Date	If MSE's(mention Yes)#

***Attach a photocopy of proof regarding submission of bid security amount/ MSE Registration Certificate**



8.8 ANNEXURE – VIII: PERFORMANCE BANK GUARANTEE

To,

Registrar (Acting)
Indian Institute of Information Technology-Allahabad
Deoghat, Jhalwa
Prayagraj - 211015
(Uttar Pradesh)

WHEREAS.....

(Name and address of the Contractor/Vendor) (Hereinafter called "the supplier") has undertaken, in pursuance of contract no.
9

Dated to perform the work) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS I/we have agreed to give the supplier such a bank guarantee:

NOW THEREFORE I/we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of
..... (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

I/We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

I/We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until theday of....., 20 20
.....

(Signature of the authorized officer of the Bank).....

Name and designation of the office.....

Seal, name & address of the Bank and address of the Branch (Bank's common seal)

Signature Not Verified

Digitally signed by Niranjn kumar
Date: 2021.10.28 14:38:54 EDT
Location: eProcure-EPROC

